

Property & Growth Meeting

Wednesday, November 10th at 8am

Attendees: Tim Malmkar, Eldon Walters, Dick Foran. Staff attending: Kirsten Parker, Natasha Smith, Jane Kuchta

Computers

1. Server
 - Ordered in August but still not available, may not be in by end of year.
 - Will keep in the Upkeep budget for next year and increase that budget by \$8000.
2. Two New Monitors
 - To accommodate the addition of office staff.
 - Side note on construction budget; it includes the computer, wiring, and electricity.

Building

1. HVAC
 - Had walk-through with Kurt and he will get us a bid. Tim will follow up on this. Otherwise, will put \$12,000 in the budget.
 - We'll have to see if we get charged three times for the visits Snell made when fixing the furnace.
2. New overhead train
 - Jack got a new engine for the train and it's working better.

Grounds

- Likely need to use crushed asphalt in place of concrete; will wait until spring.
- Hazen got the sprinklers turned off.
- Parking lot striping will probably wait until next spring. Could just purchase some yellow spray paint and complete the job ourselves.

Outdoor Train

- Got the train cleaned out and removed three dump truck loads.
- Roof had an issue but is now fixed.
- Three vents on top were leaking but are now properly sealed.
- Need to keep an eye on the holes in the floor, may need a couple new boards.

Other

- Trash cans – a couple are getting bent and the feet are falling off so would like to replace in 2022. They are also very heavy.
- We are ready for snow removal – Hamilton Builders will clear the main sidewalk and 10 feet out on each side plus the parking lot for \$400 per visit.
- Kiosk slides are being updated. The upgrade messed up our programming.
- Lights on 8th are in the process of being replaced. Looks like some of the bugs may have been cleaned out too.
- Check electrical room for the three missing light shields.
- We have spools and tires left over from the pumpkin patch, but tires can't be sent to the dump. Picnic tables are property of the city.
- We got a new tree with more coming in the spring.
- Need to use the power washer one more time before Tim takes it home.
- Kirsten will follow up on the lawn mower.