

Golden Spike Tower Board of Directors Meeting

July 16, 2019

8:00 AM Golden Spike Tower

1. Call to order by Malmkar at 8:01 AM
2. Roll call – Jim Backenstose, Cassie Condon, Dick Foran, Todd Hlavaty, Tim Malmkar, Jennifer Priest, Anna Stacy, Mike Steele. Staff present: Kirsten Parker
3. Approval of June minutes (no July minutes, did not have a quorum)
M/ Stacy 2nd Hlavaty Motion carried

Operations Committee report

Parker shared that the audit is in process. She is working with the auditor and anticipates being done at the end of next week.

Steele reported the cash position is increased over last year \$15,000. Inventory shows an inflated figure due to added purchasing in anticipation of August sales.

There was discussion on the addition of LED lighting. The outside lighting and gift shop is finished. The video room and 8th floor still remain to be converted. Steele shared information with Parker on a less expensive option for the remainder of the project.

The generator needed to be repaired in August.

Executive Director and Board of Director liability insurance has been paid.

The property tax is paid.

Parker will have solid NPRD figures at the September BOD meeting. Tentative figures for gift shop were positive. T-shirts were the number one selling item.

Parker acknowledged Galvin, Visitors Bureau staff and Telegraph staff for going over and above to prepare for NPRD. The city of NP also was very helpful in the celebration.

Committee Reports

Property & Growth

Malmkar reported the committee did not meet in August. He will meet with Parker next week to review plans for the lawn.

Marketing/PR/Events

Priest reported there was no meeting in August due to NPRD. The focus for September will be an event for the visitors that were planning on the original date of NPRD.

Education

Parker reported there was no meeting in August. She is continuing to work on the safety stairs project.

Presidential Comments

Malmkar recognized Parker and staff on the USA top 10 attractions achievement. Great job! Welcome to Cassie Condon as our new board member.

Executive Report

Report provided and attached

Adjourn at 9:08 AM M/ Priest

Respectfully submitted,

Jennifer Priest

Secretary